



Washakie
Shoshone

Shoshone and Arapaho Tribes

Wind River Reservation

Tribal Employment Rights Office

(T.E.R.O.)

156 Old Wind River Hwy.
P.O. Box 217, Fort Washakie, WY 82514
(307)-332-7618
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Blackcoal
Arapahoe

TRANSITIONS

Title: CONNECTION COACH

Open Date:	October 17, 2016 - 8:00 AM
Closing Date:	October 28, 2016 - 4:45 PM

GENERAL DESCRIPTION OF CLASS

The purpose of the position to provide Connection Coaches (CC) is to re-connect TRANSITION reentrants (participants) to necessary resources/services related to this living in community such as transportation for work/job education, housing, temporary financial supports, and to patient-centered medical home for health/mental health/substance abuse treatment for comprehensive and targeted case management and social services. The Connection Coaches will also provide the cultural and community connections necessary for reintegration and tribal traditional supports for recovery. The CC has responsibility for marshalling partners and resources for reentrant success and to assist in reducing barriers and stigma faced by reentrants for reintegration and individual habilitation. Additional services duties include: addressing antisocial thinking and behavior through high-impact staff/client interaction (e.g. mentoring relationship and cognitive-behavioral intervention reinforcement); providing for priority service available immediate upon release to community so reentrant feel expected, welcomes, and basic needs are met to prevent relapse while adapting services to individual changing needs over time; increase motivation for positive change and improved job performance through peer and CC supported recognition for program completion; Collaborate workforce, reentry service providers and probation/parole agents to insure that interventions are provide in ways that support recidivism – reduction and employment goals; provide necessary cultural education concerning how to approach Elders/traditional services 'in a good way' for those who have limited or no experience with their culture and traditions; and to arrange for cultural learning opportunities; instruct and assist in participant planning for time management with effective programming and positive activities to minimize opportunities for criminal actions and time with antisocial peers. The CC will be the primary TRANSITIONS person assigned to coordinate TRIP events and the digital directory of community reentrant recourses.

The CC is under the direct supervision of the TTRANSITIONS Program Administrator and the program is under the general supervision of the TERO administration.

TYPICAL TASKS

- Work with reentrants & serve as case manager for cross-program and cross-jurisdictional delivered services, serving
- Serving as an advocate for participant services as needed
- Arrange, provide, coordinate services per the participant's PSP and with other providers in the TRANSITIONS program and through probation/parole/medical home targeted care managers.
- Engage in regular contacts with reentrants and organza off-site, off-hours cultural activities; this demands a flexible work schedule that may include evening and weekend activities and potential on-call.
- Implement Personal Development Plans with participants and directly link the participant with necessary services and provider
- Provide and/or offer for cultural education and training opportunities
- Performs other related duties as assigned.

GENERAL STANDARDS

Data Involvement	Summarizes, tabulates, or formats data or information in accordance with a prescribed schema or plan.
Interpersonal/People Involvement	Persuades or influences others in favor of a service, point of view, or contractual services for purpose of educational assessments and legal assistance and direct links
Reasoning Requirements	Performs skilled work involving rules/systems but solves problems almost constantly.
Mathematical Requirements	Performs addition and subtraction, multiplication and division, and/or calculates ratios, rates and percentages.
Language Requirements	Reads technical instructions, procedures manuals, and charts to solve practical problems; composes routine reports, forms, and business letters; speaks compound sentences using normal grammar and word form.

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Mental Requirements	Performs clerical, manual, and technical tasks requiring a wide range of procedures and requiring intensive understanding of a restricted field or complete familiarity with the functions of a unit or small division of an operating agency; requires normal attention with short periods of concentration for accurate results or occasional exposure to unusual pressure.
Decisions/Supervisory Control	Directs actions of others, making decisions almost constantly, affecting coworkers, and others in the general public.
	Demonstrate ability to maintain confidentiality with sensitive information.
	Display excellent public relations, community organizing, negotiation, mediation, conflict management and meeting facilitation skills.
Special Skills	Ability to work with a competent but non-judgmental, non-stigmatizing attitude with justice involved, substance abuser, and/or mental health involved persons
Special considerations	Flexibility to work nights, weekends and on call if necessary

EDUCATION, EXPERIENCE AND SPECIAL REQUIREMENTS

Educational Requirement	Requires a bachelor's degree or any equivalent combination of education and experience in social work, psychology, criminal justice, or a closely related
Experience	In addition to satisfying the education standards, this position requires a minimum of four years of related, full-time equivalent experience.
Special knowledge	Knowledge of the culture and traditions of American Indian Tribes including that of the Northern Arapaho Tribe and Eastern Shoshone Tribe.
Special requirements	The position requires submission to federal/state/tribal background checks. The Program Administrator shall be alcohol/drug free at all times.
Special Certifications and Licenses	Requires a valid driver's license and a driving record

AMERICANS WITH DISABILITIES ACT (ADA) REQUIREMENTS

The NABC is an Equal Opportunity Employer. ADA requires the City to provide reasonable accommodations to qualified individuals with disabilities. Prospective and current employees are invited to discuss accommodations.

This is a position specification and not an individual position description. A position specification defines the general character and scope of duties and responsibilities of all positions in a job classification, but is not intended to describe and does not necessarily list the essential job functions for a given position in a classification.